

Parrs Wood High School
Key Stage 4 Coordinator of Mathematics
TLR2c (£7,847)

The post holder will be responsible to the Faculty Director for the teaching of all subjects within the faculty across the full age and ability range and will develop the subjects specifically at Key Stage 4.

Principle responsibilities

- To assist the Faculty Director with primary responsibility for Key Stage 4
- To develop and monitor Schemes of Work and teaching resources for pupils in the department
- To use school pupil data to monitor pupil progress in relation to targets and oversee catch up programmes for pupils who are underachieving
- To take responsibility for GCSE administration and liaise with the Examinations Officer where necessary
- To assist the Faculty Director to ensure the needs of all learners are met across the faculty, liaising with the Gifted and Talented coordinator and the Inclusion Faculty
- To develop bridging units between Key State 3/4 and Key Stage 4/5
- To develop alternative courses at Key Stage 4 aimed at broadening the range of options available in subject areas and increasing opportunities for all students
- to attend meetings when required
- To liaise with the Heads of Learning and Directors of Learning in monitoring pupil progress
- to encourage extra-curricular activities and contribute to the ethos of the school
- To undertake other relevant tasks as specified by the Faculty Director and relevant line managers.

Person Specification Key Stage 4 Coordinator of Mathematics

Experience Essential

Enthusiastic and excellent classroom practitioner;
to be able to teach Maths up to at least GCSE standard

Desirable

To be able to teach Maths up to A-level standard

Qualifications Essential

Good Honours Degree

Qualified Teacher Status

Desirable

Special Aptitudes Essential

Be able to work as a member of a team;
be committed to ensuring that every pupil is given the opportunity to achieve their potential and meet the high expectations set for them;
take responsibility for their own professional development and to keep up-to-date with research and developments in both their subject and teaching methodology

Desirable

Be able to contribute to the extended curriculum;
To integrate ICT into the teaching of Maths

Interpersonal skills Essential

Be able to communicate effectively with pupils, staff, parents, carers and members of the community

Desirable

To be able to develop work related links