

Chief Executive Officer: Mr D. Owen

Whalley Range 11-18 High School, Wilbraham Road, Whalley Range, Manchester, M16 8GW

T: 0161 861 9727 W: www.gmetrust.org

The trust is seeking to appoint an enthusiastic and committed individual for the following role,

Compliance & Data Protection Officer
Required ASAP
Permanent
All Year Round – 35 Hours per Week
Grade 7 Points 26-30 (Salary £34,834 - £38,223)

Greater Manchester Education Trust is committed to enhancing provision and raising standards of education for all cohorts of pupils to promote better outcomes and equitable opportunities in the future. This is defined within the Trust Vision statement:

We provide:

Great schools, where resilient, happy people flourish

Great teaching, where creative colleagues inspire and excel

Great opportunities, where everyone grows and develops: **Great futures**

To support our progressive and growing Trust, we are looking for an experienced Compliance & Data Protection Officer who can work flexibly and innovatively to support our schools and play a key role in the future success of GMET.

The successful candidate will be self-motivated, organised, proactive, and innovative. The postholder will play a lead role in key regulatory and statutory compliance activities to ensure GMET meets its statutory responsibilities and that the staff in each of the schools are confident that their practice is compliant under current legislation.

About you

We are looking for individuals with the right attitude, passion, and commitment who will help us to achieve our vision to ensure that **together we create lives of opportunity**.

You will have a high degree of independence, an eye for detail and must be able to prioritise your own workload, while working with different stakeholders to advise and support them with their needs.

This is a developing role with the possibility of career and pay progression reflective of performance.

The Greater Manchester Education Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The successful applicant will be subject to an Enhanced DBS check and other pre-employment checks.

You will benefit from experience of working for an exciting and people-focused Trust that prides itself on our commitment to our community partners and businesses.

We understand that investing in our staff is the best investment in our students and offer a wide range of strategies to help our teachers and support staff be highly effective in their roles.

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Employee benefits include: -

Health Cash Plan

Generous Pension Scheme

Employee Assistance Programme

Cycle to Work scheme

Free parking

Professional Development and Training

Company sick pay dependent upon service

Electric Car Scheme

Blue Light Card

Further information and application form can be downloaded from the trust website: <https://gmetrust.org/careers>

Please return your application form to recruitment@gmetrust.org by **12 noon on Friday 20th September 2024**.

If you have any questions, please email: recruitment@gmetrust.org.

As it is not possible to inform each applicant if they have been selected for interview, if you have not been contacted within 5 working days of the closing date, please be aware that you will not have been successful on this occasion.