



**The East Manchester Academy**

**A Member of the Greater Manchester Education Trust**

60 Grey Mare Lane, Manchester, M11 3DS

**Academy Headteacher: Ms J Bowen**

**Tel:** 0161 230 8039 **Fax:** 0161 223 2245

**Web site:** [www.theeastmanchesteracademy.co.uk](http://www.theeastmanchesteracademy.co.uk)

**Email:** [recruitment@temac.co.uk](mailto:recruitment@temac.co.uk)

# **General Catering Assistant**

**Required as soon as possible**

**Salary: Grade 2 Term Time Only 27.50 Hours per week**

**Actual Salary £14,728 per annum**

**Monday to Friday 09.30 – 14.30**

**‘Committed to safeguarding and promoting the welfare of children’**

An opportunity has arisen at the East Manchester Academy for a General Catering Assistant who is reliable and conscientious to take a vital role within the school in the academy's kitchen/bistro. You will have a flexible approach to the role and be willing to carry out a wide variety of tasks to ensure the smooth operation of the whole school catering function and to meet the needs of the Academy. You will be able to work as part of a team and on your own initiative, and you will have good communication skills with students, support staff and teachers alike.

This is an exciting time for the academy and to help transform the life chances of students within East Manchester. As you will see from our recent Ofsted inspection report, we have driven rapid improvements to all areas and are ready to accelerate further. We are a growing academy and we are now looking to add further capacity to our team as we enter the next stage of our development; to become an exceptional school that ensures the children of East Manchester flourish both academically and socially. We are a forward thinking and happy school, we embrace research and work collaboratively with colleagues within and beyond our trust to drive standards.

We are utterly committed to working with people and developing their potential. We are cultivating a culture of openness, honesty and professional learning so that teachers are able to teach effectively and have a positive work life balance. At The East Manchester Academy, we value teamwork and collaborative approaches to shared goals. You will be joining a team of talented professionals who are truly determined to ensure all students succeed, not only in the subjects we offer but all aspects of their lives.

We are proud to serve our diverse and inclusive community and are committed to the cooperative values allowing students to have equality of opportunity. Together, we will work collaboratively to develop innovative practice that is efficient and effective and achieves outcomes. This is a critical appointment for our academy and the successful candidate will receive high levels of support and training. We wish to appoint a practitioner who shares our

commitment to young people in challenging circumstances who believes that excellent teaching can leverage high levels of performance and remains optimistic in the face of adversity.

The successful candidate will join an academy that is relentless in its drive to ensure our students and staff alike achieve their very best and our proud of themselves. We are proud to serve our diverse and inclusive community and wish to appoint a practitioner who shares our commitment to young people in challenging circumstances who believes that education is the best way to ensure social justice.

The East Manchester Academy is committed to safeguarding, child protection and promoting the well-being of children and young people and expects all staff to share this commitment. The successful candidate will be subject to an enhanced DBS check prior to starting.

**We value our colleagues and also offer the following:**

- A minimum 20% PPA allowance for all staff
- Joint PPA time for departments to plan collaboratively
- Bike2work scheme
- Gym membership
- Employee Assistance
- Health Cash Plan
- A comprehensive CPD programme to support pedagogical and leadership development
- A low stakes approach to QA to ensure teachers keep getting better
- Strategic partnerships with external organisations to support staff development
- A genuine commitment to wellbeing and effective workload management

Please visit our website to learn more about us (<https://www.theeastmanchesteracademy.co.uk>) and contact: [recruitment@temac.co.uk](mailto:recruitment@temac.co.uk) if you would like to arrange a visit to the academy prior to application.

**The academy is part of The Greater Manchester Education Trust.** The Trust is a multi-academy Co-operative Trust, which came into effect in September 2022 comprising four schools; The East Manchester Academy, a mixed school of nearly 1,000 students in the heart of Manchester's re-generation area, Whalley Range 11-18 High School, a girls school of 1,500 students, Levenshulme High School, a girls school which is three miles away with a very similar, diverse community and Parrs Wood 11-18 High School a mixed school of nearly 2000 students in the heart of East Didsbury.

Please return your application form to [recruitment@temac.co.uk](mailto:recruitment@temac.co.uk) by **08:00am on Tuesday 5th November 2024.**

**Interview Date: week commencing 11th November 2024.**

As it is not possible to inform each applicant if they have been selected for interview, if you have not been contacted before the interview date please be aware that you will not have been successful on this occasion.

**Successful applicants are subject to appropriate vetting procedures and a satisfactory Enhanced Check from the Disclosure and Barring Service**